



**INVITATION TO BID FOR SUPPLY AND DELIVERY OF VET KITS  
- DRUGS AND EQUIPMENT - IN KARAMOJA**

**Background**

Farm Africa is an international non-governmental organization with a mission to reduce poverty permanently by unleashing African farmers' abilities to grow their incomes and manage their natural resources sustainably in different parts of Uganda.

Under our four year, Livestock for Livelihoods program, which is being implemented in Moroto, Nakapiripirit, Napak and Kotido districts Farm Africa requires an assortment of veterinary items (drugs and equipment) to distribute to a selected number of project community animal health workers (CAHWs). Ultimately, the vet kits will be used by the CAHWs to deliver animal health services (primarily focused on small ruminants) to selected beneficiaries of the project.

Farm Africa is inviting interested parties to submit bids to supply high-standard quality veterinary equipment and basic drugs in accordance with the criteria laid out in this tender document. Payment will be made on delivery via EFT.

**Required items and specifications.**

<b>No</b>	<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>
1	Knapsack spray pump (plastic)	15 litres	53
2	Automatic vaccination gun (stainless steel) with one glass barrel	30 ml	53
3	Additional spare glasses for automatic vaccination gun	30 ml	106
4	Hard plastic syringes (non-disposables)	20 ml	53
5	Automatic drenching gun	30 ml	53
6	Needles (deep intramuscular)	Gauge 18	53
7	Needles (deep intramuscular)	Gauge 16	53
8	Digital thermometer	Plastic, with a flexible head	53
9	Surgical blades	Stainless steel	53
10	Hoof trimming machine (with adjustment node)	Stainless steel	53
11	Emusculator/ burdizzo (suitable size for small ruminants)	Stainless steel	53
12	Hoof trimming knife	Stainless steel with a wooden handle	53
13	Face mask	Rubber with goggles and nose air sieve	53
14	Obstetric disposable gloves	Arm length polythene gloves	53
15	CAHWs tool-kit box/bag with shoulder straps	Waterproof, and of a good size to carry key kit materials	53
16	Trocar & cannula	Stainless steel or hard plastic for small ruminants	53
17	Ear tag applicator	Stainless steel or hard plastic	14
18	Acaricide suitable for small ruminants - Sypertix or equivalent	250 ml	53

Farm Africa has a zero tolerance policy to fraud, bribery and corruption. If you have any concerns with regards to the way in which this procurement is being conducted please contact:  
Rachel Beckett – Country Director Uganda – 0775 192 359 – rachelb@farmafrika.org



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19	De-wormer suitable for small ruminants - Levafas Diamond or equivalent	1 litre	53
20	Wound spray suitable for small ruminants – Supona or equivalent	140 g	53

**PLEASE NOTE: Bids will be considered from suppliers who are able to supply a minimum of 15 (out of the 20) items listed above.**

## **Bid Content**

### **Technical & Financial Information**

All interested parties are expected to include the following information in their bid/proposal:

- Unit cost/price for each item listed that they are able to supply, and total price for volumes requested
- Relevant additional information such as brand name (if item is branded), size etc for each item of equipment listed.
- Brand name and details of supplier/importer for items 18 (acaricide), 19 (de-wormer) and 20 (wound spray)
- Costs of delivery to Farm Africa Moroto office (either per item, or in total)
- Details of any VAT payable if not included in quoted prices
- Information regarding delivery timelines once a LPO is received – including earliest delivery date to Moroto
- Physical address and contact details of the firm.
- Details of documentation to be provided, which will accompany the items during their delivery

### **Supporting Documentation Required**

All bids **MUST** be submitted with the following supporting documents:

- Relevant trading licences, including an up-to-date licence to sell acaricides, de-wormers and wound sprays issued by the national drug authority (NDA).

Failure to submit the above documents could result in disqualification from the process.

## **Bid Submission**

Bids may be submitted in either hard OR soft copy to the addresses below:

### **Soft copies**

Soft copies should be sent to our secure email address: [tenders@farmfrica.org](mailto:tenders@farmfrica.org) with a subject line of 'Supply of CAHWs kit'.

### **Hard copies**

Two hard copies should be delivered in a sealed envelope to:  
Farm Africa, Plot 80, Kanjokya Street, Kamwokya, Kampala, Uganda  
Envelopes must clearly be marked: Bid for supply of CAHWs kit.

**Deadline** for submissions is **5.00pm EAT on Friday 1<sup>st</sup> February 2019.**

NB: Any bids received after this date will not be considered.



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## Bid Evaluation.

Bids will be evaluated following a two stage process.

The first stage will be evaluation and verification of submitted information and documentation

The second stage will be the technical and financial evaluation of the bid quotes. Successful bidders will be contacted within a period of one week from the date of final evaluation.

The bid will be awarded to the supplier(s) who can deliver the best quality and value for money within the available budget. Farm Africa reserves the right to engage multiple suppliers to supply the listed goods if no single supplier is deemed suitable.

If the items or paperwork do not meet minimum requirements, Farm Africa reserves the right to cancel the contract.

### **Planned procurement timetable (subject to changes) is as follows:**

	Activity	Date/Deadline
1	Issue of invitation to bid	21 <sup>st</sup> January 2019
2	Deadline for bid submissions	1 <sup>st</sup> February 2019
3	Bid opening	4 <sup>th</sup> February 2019
4	Bid evaluation	6 <sup>th</sup> to 7 <sup>th</sup> February 2019
5	Award of contract & issue of LPO to successful bidder.	8 <sup>th</sup> February 2019
6	Delivery of items	11 <sup>th</sup> to 15 <sup>th</sup> February 2019

**Disclaimer:** Farm Africa is under no obligation to award the lowest or highest or any bidder at all and may cancel the whole/part process when it deems fit without giving further justification. Farm Africa also reserves the right to reject and cancel the contract in case of any illegal or corrupt practices connected with the award or execution of the contract. Late bids will be rejected.